



**LAVIN LABORATORIES, NALLAKUNTA,
HYDERABAD**

TEST REQUISITION FORM - LL/HYD/MSF/4.4/01

Name & Address of the Customer	Contact Person
	Phone/Mobile No.
	Fax Number
	Email

SI.NO.	Sample details	Test parameters	Sample qty	condition	Test method as requested by customer

Special Instructions (if any):

Sampling details (if any):

Registration Date		Registration Number	
Expected Report Delivery Date		Mode of Report Delivery (By Hand/Courier/Mail/Fax)	

Basic Price		Service Tax		Total	
Advance Paid		Cash/Cheq/DD Particulars		Balance Payable	

DECLARATION

I/We hereby declare that the above furnished details are true to the best of my/our knowledge. We abide to the term & conditions mentioned overleaf.

Name & Signature of the Customer

Name & Signature of the F.O. Executive / Lab Rep.

Date:

Date:

For Office Use Only

Condition of sample (s) on Receipt	
Storage condition of sample (s)	
Registration Number (s)	
Lab Code (s)	



LAVIN LABORATORIES, NALLAKUNTA, HYDERABAD

Name &Signature
With date of F.O. Executive/ Lab Rep.

Name &Signature
With date of Technical Manager

Terms & Conditions

1. **LAVIN LABORATORIES** undertakes the testing / analysis of Sample(s), subject to the following Terms and Conditions.
2. Samples are not drawn by **LAVIN LABORATORIES**, unless otherwise specified. The results are applicable only to the submitted sample. The test report in full or part shall not be used for any promotional or publicity purpose without written consent by **LAVIN LABORATORIES**.
3. In the rare event of any deviation from the specified analysis or test method becomes necessary for whatever reason the customer shall be informed in writing of such deviation, the reasons for it and its effect if any on the result.
4. In absence of specific request from the customer, **LAVIN LABORATORIES** follows National/International standard specifications/test methods for conducting the tests. Alternatively, in the absence/non-availability of National/International standard methods, **LAVIN LABORATORIES** follows the validated Standard Operating Procedures (SOP's) developed by **LAVIN LABORATORIES**.
5. Samples will be disposed after 10 days from the date of issue of the test report, unless otherwise specifically requested by the customer for its preservation or as required by the Act.
6. The laboratory normally will not offer any opinion/advice or recommendation with respect to the suitability or otherwise of the sample for any application or use, except as required by act or specification.
7. Under no circumstances, **LAVIN LABORATORIES** accepts any liability or loss or damage caused by use or misuse of the Test Report. Liability is limited to the testing fee charged, in case of proven negligence by the laboratory.
8. Samples drawn under special circumstances, like insurance coverage or medico-legal cases shall be declared by the Customer at the time of registration.
9. The due date for availability of Test Report mentioned in the acknowledgment is indicative and provisional. The due date may be taken as confirmed in the absence of changed intimation by the concerned division, before the end of the next working day, circumstances beyond the control of the laboratory, such as natural calamities, strikes, non-availability of critical suppliers and breakdown of equipment's may cause delay. However **LAVIN LABORATORIES** will make all efforts to keep the customer informed and reduce inconvenience.
10. In case of cancellation of registration for any reason, refund of the test charges, will be made after adjusting the incidental expenses, if any.
11. **LAVIN LABORATORIES** shall not assume any responsibility for variation in characteristics of samples taken up for analysis after holding up for want of clarifications from the customer.